

6A-14.095 Site Determined Baccalaureate Access.

(1) Purpose. This rule implements a uniform submission, approval and compliance process for baccalaureate degree programs proposed and offered by Florida College System institutions, in accordance with Section (s.) 1007.33, Florida Statutes, (F.S.).

(2) Definitions. For the purposes of this rule and forms incorporated herein, the following definitions shall be used.

(a) “Academic Program Pre-Proposal Recognition System” or “APPRiSe” is a web-based notification system used by the Florida College System and the State University System to provide advance notice to both systems of plans to develop a new baccalaureate degree program.

(b) “Board of Trustees” means a Florida College System institution board of trustees.

(c) “Classification of Instructional Programs” or “CIP code” refers to the taxonomic scheme developed by the U.S. Department of Education’s National Center for Education Statistics and located at <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

(d) “College” means an institution within the Florida College System.

(e) “Completed proposal” means a college’s final submission of a baccalaureate program proposal to the Division for consideration by the State Board of Education.

(f) “Division” means the Division of Florida Colleges.

(g) “Initial proposal” means a college’s first submission of a baccalaureate program proposal to the Division for review.

(h) “Institutional educational accrediting body” means the body for the accreditation of degree-granting higher education institutions.

(i) “Notice of intent” means the pre-proposal submission of a brief description of the baccalaureate degree program including the workforce demand, supply, unmet need and other requirements pursuant to s. 1007.33(5)(a), F.S.

~~(j) “Service district” means the geographical area served by a college identified in s. Section 1000.21, F.S.~~

(3) Baccalaureate ~~N~~otice of ~~I~~ntent ~~P~~rocess.

(a) Notification using APPRiSe. As the first step in the baccalaureate program proposal process ~~First~~, a Florida College System institution proposing a new baccalaureate degree program shall enter the prospective program in

APPRiSe to provide state colleges and universities information regarding the new degree program. The APPRiSe notification shall be made prior to the submission of the notice of intent. The information submitted to APPRiSe must include at least: the program location, the program name, the program level, the CIP code family, the anticipated beginning term, a narrative description, and a primary contact name.

1. The APPRiSe notification will remain valid for two (2) years from the date it was noticed.

2. If the notice of intent is not received within two (2) years of the APPRiSe notification, the college must begin the approval process set forth in s. 1007.33(5), F.S., anew, beginning with the submission of a new APPRiSe notification.

(b) Notice of intent. Once the APPRiSe notification has been made, then pursuant to s. Section 1007.33(5)(a), F.S., a college seeking consideration of approval by the State Board of Education for a new baccalaureate degree proposal must complete and submit the Notice of Intent, Form No. BAAC-01 (<http://www.flrules.org/Gateway/reference.asp?No=Ref-45155>) which is hereby incorporated by reference in this rule effective May 2026 February 2023. A copy of the form may be found at <http://fldoe.org/schools/higher-ed/fl-college-system/baccalaureate-degree-proposal-process.shtml> or by writing to the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida 32399.

1. The notice of intent will remain valid for two (2) years from its receipt by the Division.

2. If the initial proposal is not received within two (2) years of receipt of the notice of intent, the college must begin the approval process set forth in s. Section 1007.33(5), F.S., anew, beginning with the submission of a new APPRiSe notification followed by a and notice of intent.

(4) ~~Baccalaureate proposal process~~, Alternative Proposals and Objections. Alternative proposals and objections to the proposed baccalaureate degree may be submitted by a Florida state university or a private college or university that is accredited by an agency recognized by the U.S. Department of Education. Alternative proposals must be submitted to the Chancellor of the Florida College System and must address all criteria specified in s. Section 1007.33(5)(c), F.S., and specifically include a calculation of the total tuition and fees for a student starting as a first-time, freshman student in the program and a calculation of the total tuition and fees for completing the last two (2) years of the program. Both calculations must be based on the total hours required for the baccalaureate degree. A state university or private college or university that is accredited by an agency recognized by the U.S. Department of Education may also submit an objection to a proposed new program to the Division, pursuant to s.

~~Section~~ 1007.33(5)(b), F.S. State universities have sixty (60) days following the receipt of the notice of intent to submit alternative proposals and objections. Subsequent to the sixty (60) day submission window for state universities, regionally accredited private colleges have thirty (30) days to submit alternative proposals and objections.

(5) Baccalaureate ~~P~~proposal ~~process~~, Application. A college seeking consideration of approval by the State Board of Education for a new baccalaureate degree proposal must complete and submit the Baccalaureate Proposal Application, Form No. BAAC-02 (<http://www.flrules.org/Gateway/reference.asp?No=Ref-45156>) which is hereby incorporated by reference in this rule effective May 2026 ~~February 2023~~. A copy of the form may be found at <http://fldoe.org/schools/higher-ed/fl-college-system/baccalaureate-degree-proposal-process.shtml> or by writing to the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida 32399.

(a) Upon receipt of an initial proposal, the Division shall review the proposal to determine compliance with criteria in ~~s. section~~ 1007.33(5)(d), F.S., and other information requested on the Baccalaureate Proposal Application form.

(b) Based on the review of the initial proposal, the Division shall notify the college of any deficiencies. The college shall be required to submit a revised, completed proposal application, which addresses deficiencies identified by the Division, in order to proceed with the request to offer the baccalaureate degree program.

(c) Unless the proposal is withdrawn by the college, the Division shall forward the completed proposal application, including all related documentation, to the Commissioner of Education with a written analysis.

(6) Baccalaureate Aaccountability ~~P~~process. Each college with one (1) or more baccalaureate programs shall annually submit one College-Level Baccalaureate Accountability Report, Form No. BAAC-03, and a Program-Level Baccalaureate Accountability Report, Form No. BAAC-04, for each active baccalaureate degree program.

(a) The College-Level Baccalaureate Accountability Report, Form No. BAAC-03 (<http://www.flrules.org/Gateway/reference.asp?No=Ref-45157>), effective May 2026 ~~February 2023~~, is hereby incorporated by reference and may be accessed at <http://fldoe.org/schools/higher-ed/fl-college-system/baccalaureate-degree-proposal-process.shtml> or by writing to the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida 32399.

(b) The Program-Level Baccalaureate Accountability Report, Form No. BAAC-04, (<http://www.flrules.org/Gateway/reference.asp?No=Ref-45158>) effective May 2026 ~~February 2023~~, is hereby

incorporated by reference and may be accessed at <http://fldoe.org/schools/higher-ed/fl-college-system/baccalaureate-degree-proposal-process.shtml> or by writing to the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida 32399.

(c) Annually, the Division shall notify the colleges of the due date for Baccalaureate Accountability Reports at least sixty (60) days prior to the due date.

(7) Change to Baccalaureate Program Status and Other Programmatic Changes. A college seeking to inactivate, reactivate, terminate, or make other changes to an approved baccalaureate program must adhere to the provisions set forth herein. A college submitting a baccalaureate program change request must complete and submit the Baccalaureate Program-Level Changes, Form No. BAAC-05, (DOS link) effective May 2026, which is hereby incorporated by reference and may be accessed at <http://fldoe.org/schools/higher-ed/fl-college-system/baccalaureate-degree-proposal-process.shtml> or by writing to the Division at 325 West Gaines Street, Suite 1244, Tallahassee, Florida 32399. Form No. BAAC-05 may be submitted on a rolling basis.

(a) Inactivation (temporary suspension). A program that is inactivated for new enrollments remains an approved program. Students that are already enrolled can continue to progress towards degree completion. Colleges that inactivate, or temporarily suspend, an approved baccalaureate degree program shall report the inactivation via the Baccalaureate Program-Level Changes, Form No. BAAC-05. Reasons for inactivating programs may include, but are not limited to, the following:

1. Curriculum is being revised;
2. Key faculty member(s) have left the college and replacements are being recruited for the program;
3. Accreditation standards have changed;
4. The college is reprioritizing its resources and/or efforts; and
5. Student demand for the program has diminished over time and the college is re-evaluating the viability of the program.

(b) Reactivation. A college may subsequently reactivate an inactivated program and can begin accepting new enrollments without undergoing the baccalaureate approval process as outlined in subsections (3) and (5) of this rule provided that the reactivation occurs within two (2) years of the date that the approved program was inactivated. Colleges that reactivate an approved baccalaureate degree program shall report the reactivation via the Baccalaureate Program-Level Changes, Form No. BAAC-05. Colleges that wish to subsequently reactivate a

program that has been inactive for more than two (2) years from the date that the program was inactivated must undergo the baccalaureate approval process as outlined in subsections (3) and (5) of this rule.

(c) Termination. Termination means that the college is no longer approved to offer the program. To ensure the efficient use of state resources and maintain the quality and relevancy of baccalaureate programs, colleges may terminate programs. Colleges that terminate an approved baccalaureate program shall develop a teach-out plan to accommodate students currently enrolled in the program and shall report the termination via the Baccalaureate Program-Level Changes, Form No. BAAC-05. Reasons for terminating programs may include but are not limited to the following:

1. Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment, or the program duplicates other offerings at the college;
2. Faculty or other resources are no longer sufficient to deliver a high-quality program;
3. The program is no longer aligned with the mission or strategic goals of the college;
4. The program no longer meets local and regional workforce need and demand; and
5. The program no longer meets the needs of the citizens of Florida or the residents of the service area in providing a viable education or occupational objective. Colleges that terminate a program and subsequently wish to offer the program must undergo the baccalaureate approval process as outlined in subsections (3) and (5) of this rule.

(d) A college seeking to make changes to an approved baccalaureate degree program other than to inactivate, reactivate, or terminate the program, must report other changes via the Baccalaureate Program-Level Changes, Form No. BAAC-05. Other changes to an approved baccalaureate degree program include the following:

1. Program 6-digit federal CIP code;
2. Program credit hours;
3. Limited/restricted/open access designation;
4. Degree type; and
5. Program name.

Rulemaking Authority 1001.02(1), (2)(n), 1007.33(6), 1003.491(5) FS. Law Implemented 1007.33, 1003.491(5) FS. History—New 8-8-10, Amended 9-16-12, 8-26-15, 10-27-20, 2-21-23.

Notice of Intent

Form No. BAAC-01

NOTICE OF INTENT

Form No. BAAC 01

Section 1007.33(5)(d), Florida Statutes (F.S.), and Rule 6A-14.095, Florida Administrative Code (F.A.C.), outline the requirements for Florida College System baccalaureate program proposals. The completed Notice of Intent form, incorporated in Rule 6A-14.095, F.A.C., Site Determined Baccalaureate Access, shall be submitted by the college president to the chancellor of the Florida College System at ChancellorFCS@fldoe.org.

CHECKLIST

The notice of intent requires completion of the following components:

- ☐ Program summary
- ☐ Program description
- ☐ Workforce demand, supply, and unmet need
- ☐ Planning process

FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION

Institution Name:	Click or tap here to enter text.
Institution President:	Click or tap here to enter text.

PROGRAM SUMMARY

1.1	Program name.	Click or tap here to enter text.
1.2	Degree type.	<input type="checkbox"/> Bachelor of Science <input type="checkbox"/> Bachelor of Applied Science
1.3	How will the proposed degree program be delivered? (check all that apply).	<input type="checkbox"/> Face-to-face (F2F) (Entire degree program delivered via F2F courses only) <input type="checkbox"/> Completely online (Entire degree program delivered via online courses only) <input type="checkbox"/> Combination of face-to-face/online (Entire degree program delivered via a combination of F2F and online courses)
1.4	Degree Classification of Instructional Program (CIP) code (6-Digit). <u>CIP code refers to the taxonomic scheme developed by the U.S. Department of Education's National Center for Education Statistics.</u>	Click or tap here to enter text.
1.5	Anticipated program implementation date.	Click or tap here to enter text.
1.6	What are the primary pathways for admission to the program? Check all that apply.	<input type="checkbox"/> Associate in Arts (AA) <input type="checkbox"/> Associate in Science (AS) <input type="checkbox"/> Associate in Applied Science (AAS) If you selected AS/AAS, please specify the program: Click or tap here to enter text.
1.7	Is the degree program a STEM focus area? "STEM" means science, technology, engineering or mathematics. <u>Is the degree program a STEM (science, technology, engineering or mathematics) focus area?</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No
1.8	List program concentration(s) or track(s) (if applicable).	Click or tap here to enter text.

PROGRAM DESCRIPTION

2.1 This section is the **executive summary** of this notice of intent. We recommend providing an abbreviated program description including but not limited to: the program demand, current supply, and unmet need in the college's service district; primary pathways to program admission; overview of program curriculum; career path and potential employment opportunities; and average starting salary. We encourage approximately 300 words for a sufficient description.

Click or tap here to enter text.

WORKFORCE DEMAND, SUPPLY, AND UNMET NEED

3.1 Describe the workforce demand, supply, and unmet need for graduates of the program that incorporates, at a minimum, the shaded information from Sections 3.1.1 to 3.1.4. The Standard Occupational Classification (SOC) system is used to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. For proposed programs without a listed ~~Standard Occupational Classification~~ SOC linkage, provide a rationale for the identified SOC code(s). If using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC aligns with the baccalaureate program ~~if using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC aligns with the baccalaureate program.~~

Click or tap here to enter text.

DEMAND: FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) EMPLOYMENT PROJECTIONS**DEMAND: FLORIDA DEPARTMENT OF COMMERCE EMPLOYMENT PROJECTIONS**

3.1.1 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

CLICK [HERE](#) FOR INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION

[INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION](#)

Occupation			Number of Jobs				Salary		Education Level	
Name /Title	SOC Code	County / Region	*Base Year	*Projected Year	**Level Change	***Total Job Openings	Average Hourly Wage	Annualized Salary	FL	BLS
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
					Total	0				

*Please replace the “Base Year” and “Projected Year” headers with the years reflected in the projections portal (e.g., Base Year is ~~2019~~ 2024, Projected Year is ~~2027~~ 2032).

**Please note that the “Level Change” column in Table 3.1.1 corresponds to the “Percent Growth” employment projections data produced by the ~~DEO~~ Florida Department of Commerce (FloridaCommerce).

***Please note that the “Total Job Openings” columns is preset to be divided by 8 for an annualized total over the next 8 years.

DEMAND: OTHER ENTITY INDEPENDENT OF THE COLLEGE – (LIST NAME OF OTHER ENTITY HERE)

3.1.2 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Occupation			Number of Jobs				Salary		Education Level	
Name/Title	SOC Code	County/ Region	*Base Year	*Projected Year	Level Change	Total Job Openings	Average Hourly Wage	Annualized Salary	FL	BLS
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
					Total	0				

*Please replace the "Base Year" and "Projected Year" headers with the corresponding years reported.

SUPPLY: NATIONAL CENTER FOR EDUCATION STATISTICS, IPEDS

3.1.3 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

[CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION:](#) If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION

- If there is no institution in the college’s service district, leave this section blank.
- If an institution in the college’s service district does not have the same program, leave this section blank.
- If an institution in the college’s service district has the same program, provide FloridaCommerce figures.
- If an institution in the college’s service district has the same program, but FloridaCommerce does not provide data (masked, data integrity issues), then provide statewide figures.

Program		Number of Degrees Awarded					
Institution Name	CIP Code	*Most Recent Year	*Prior Year 1	*Prior Year 2	*Prior Year 3	*Prior Year 4	5-year average or average of years available if less than 5-years
	Total	0	0	0	0	0	0

*Please replace the “Most Recent Year” through “Prior Year 4” headers with the corresponding years reported.

ESTIMATES OF UNMET NEED

3.1.4 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

CLICK [HERE](#) FOR INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION: If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

[INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION](#)

	Demand	Supply		Range of Estimated Unmet Need						
	(A)	(B)	(C)	(A-B)	(A-C)					
	Total Job Openings	Most Recent Year	5-year average or average of years available if less than 5 years	Difference	Difference					
FloridaCommerce DEO Total				0	0					
Other Totals				0	0					

3.2 Describe any other evidence of workforce demand and unmet need for graduates as selected by the institution, which may include qualitative or quantitative data and information not reflected in the data presented in Sections 3.1.1 to 3.1.4, such as local economic development initiatives, emerging industries in the area, or evidence of rapid growth.

Click or tap here to enter text.

3.3 If the education level for the occupation identified by FloridaCommerce ~~the Florida Department of Economic Opportunity (DEO)~~ or the Bureau of Labor Statistics (BLS) presented in Sections 3.1.1 to 3.1.2 is below or above the level of a baccalaureate degree, provide justification for the inclusion of that occupation in the analysis.

Click or tap here to enter text.

3.4 Describe the career path and potential employment opportunities for graduates of the program.

Click or tap here to enter text.

PLANNING PROCESS

4.1 Summarize the internal planning process. In timeline format, please describe the steps your institution took in completing the internal review and approval of the baccalaureate program. For example, summarize actions taken by the academic department proposing the degree, any non-academic departments, the college-wide curriculum committee, the college president, the Board of Trustees and any other areas.

Click or tap here to enter text.

4.2 Summarize the external planning process with the business and industry community. In timeline format, please describe your institution's interactions and engagements with external stakeholders, including but not limited to industry advisory boards meetings, discussions with advisory committees, briefings from local businesses, consultations with employers, and conducting paper and online surveys.

Click or tap here to enter text.

<p>4.3 List external engagement activities with public and nonpublic postsecondary institutions. This list shall include meetings and other forms of communication among external postsecondary institutions regarding evidence of need, demand, and economic impact.</p>
<p>4.3.1 Public Universities in College's Service District</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>
<p>4.3.2 Institutions in College's Service District that are accredited by an agency recognized by the U.S. Department of Education.</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>
<p>4.3.3 Institutions outside of College's Service District (If applicable)</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>

Baccalaureate Proposal Application Form No. BAAC-02

BACCALAUREATE PROPOSAL APPLICATION

Form No. BAAC-02

Section 1007.33(5)(d), Florida Statutes (F.S.), and Rule 6A-14.095, Florida Administrative Code (F.A.C.), outline the requirements for Florida College System baccalaureate program proposals. The completed proposal form, incorporated in Rule 6A-14.095, F.A.C., Site Determined Baccalaureate Access, shall be submitted by the college president to the chancellor of the Florida College System at ChancellorFCS@fldoe.org.

CHECKLIST

The proposal requires completion of the following components:

- ☐ Institution Information
- ☐ Program summary
- ☐ Program description
- ☐ Workforce demand, supply, and unmet need
- ☐ Student costs: tuition and fees
- ☐ Enrollment projections and funding requirements
- ☐ Planning process
- ☐ Program implementation timeline
- ☐ Facilities and equipment specific to program area
- ☐ Library and media specific to program area
- ☐ Academic content
- ☐ Program termination
- ☐ Supplemental materials

FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION

Institution Name.	Click or tap here to enter text.
Institution President.	Click or tap here to enter text.

PROGRAM SUMMARY

1.1	Program name.	Click or tap here to enter text.
1.2	Degree type.	<input type="checkbox"/> Bachelor of Science <input type="checkbox"/> Bachelor of Applied Science
1.3	How will the proposed degree program be delivered? (check all that apply).	<input type="checkbox"/> Face-to-face (F2F) (Entire degree program delivered via F2F courses only) <input type="checkbox"/> Completely online (Entire degree program delivered via online courses only) <input type="checkbox"/> Combination of face-to-face/online (Entire degree program delivered via a combination of F2F and online courses)
1.4	Degree Classification of Instructional Program (CIP) code (6-Digit). CIP code refers to the taxonomic scheme developed by the U.S. Department of Education's National Center for Education Statistics.	Click or tap here to enter text.
1.5	Anticipated program implementation date.	Click or tap here to enter text.
1.6	What are the primary pathways for admission to the program? Check all that apply.	<input type="checkbox"/> Associate in Arts (AA) <input type="checkbox"/> Associate in Science (AS) <input type="checkbox"/> Associate in Applied Science (AAS) If you selected AS/AAS, please specify the program: Click or tap here to enter text.
1.7	<u>Is the degree program a STEM (science, technology, engineering or mathematics) focus area?</u> Is the degree program a STEM focus area? "STEM" means science, technology, engineering or mathematics.	<input type="checkbox"/> Yes <input type="checkbox"/> No

1.8	List program concentration(s) or track(s) (if applicable).	Click or tap here to enter text.
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PROGRAM DESCRIPTION

2.1 This section will serve as an **executive summary of this proposal**. We recommend providing an abbreviated program description including but not limited to: the program demand current supply, and unmet need in the college's service district; primary pathways to program admission; overview of program curriculum; career path and potential employment opportunities; and average starting salary. Throughout the proposal, please include in-text references to the supplemental materials for reviewers to reference. We encourage approximately 500 words for a sufficient description.

Click or tap here to enter text.

WORKFORCE DEMAND, SUPPLY, AND UNMET NEED

3.1 Describe the workforce demand, supply, and unmet need for graduates of the program that incorporates, at a minimum, the shaded information from Sections 3.1.1 to 3.1.4. The Standard Occupational Classification (SOC) system is used to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. For proposed programs without a listed SOC ~~Standard Occupational Classification~~ linkage, provide a rationale for the identified SOC code(s). If using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC aligns with the baccalaureate program.

Click or tap here to enter text.

~~DEMAND: FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) EMPLOYMENT PROJECTIONS~~

DEMAND: FLORIDA DEPARTMENT OF COMMERCE EMPLOYMENT PROJECTIONS

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INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION

~~CLICK [HERE](#) FOR INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION~~

Occupation			Number of Jobs				Salary		Education Level	
Name/Title	SOC Code	County/ Region	*Base Year	*Projected Year	**Level Change	***Total Job Openings	Average Hourly Wage	Annualized Salary	FL	BLS
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
					Total	0				

*Please replace the “Base Year” and “Projected Year” headers with the years reflected in the projections portal (e.g., Base Year Is ~~2024~~ 2019, Projected Year is ~~2032~~ 2027).

****Please note that the “Level Change” column in Table 3.1.1 corresponds to the “Percent Growth” employment projections data produced by the Florida Department of Commerce (FloridaCommerce) DEO.**

***Please note that the "Total Job Openings" column is preset to be divided by 8 for an annualized total over the next 8 years.

DEMAND: OTHER ENTITY INDEPENDENT OF THE COLLEGE – (LIST NAME OF OTHER ENTITY HERE)

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Name/Title	SOC Code	County/ Region	*Base Year	*Projected Year	Level Change	Total Job Openings	Average Hourly Wage	Annualized Salary	FL	BLS
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
					Total	0				

*Please replace the "Base Year" and "Projected Year" headers with the corresponding years reported.

SUPPLY: NATIONAL CENTER FOR EDUCATION STATISTICS, IPEDS

3.1.3 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION

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- If an institution in the college’s service district does not have the same program, leave this section blank.
- If an institution in the college’s service district has the same program, provide FloridaCommerce figures.
- If an institution in the college’s service district has the same program, but FloridaCommerce does not provide data (masked, data integrity issues), then provide statewide figures.

CLICK [HERE](#) FOR INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION: If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

Program		Number of Degrees Awarded					
Institution Name	CIP Code	*Most Recent Year	*Prior Year 1	*Prior Year 2	*Prior Year 3	*Prior Year 4	5-year average or average of years available if less than 5-years
	Total	0	0	0	0	0	0

*Please replace the “Most Recent Year” through “Prior Year 4” headers with the corresponding years reported.

ESTIMATES OF UNMET NEED

3.1.4 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION

~~CLICK [HERE](#) FOR INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION:~~ If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

	Demand	Supply		Range of Estimated Unmet Need						
	(A)	(B)	(C)	(A-B)	(A-C)					
	Total Job Openings	Most Recent Year	5-year average or average of years available if less than 5 years	Difference	Difference					
FloridaCommerce DEO Total				0	0					
Other Totals				0	0					

3.2 Describe any other evidence of workforce demand and unmet need for graduates as selected by the institution, which may include qualitative or quantitative data and information not reflected in the data presented in Sections 3.1.1 to 3.1.4, such as local economic development initiatives, emerging industries in the area, or evidence of rapid growth.

Click or tap here to enter text.

3.3 If the education level for the occupation identified by FloridaCommerce ~~the Florida Department of Economic Opportunity (DEO)~~ or the Bureau of Labor Statistics (BLS) presented in Sections 3.1.1 to 3.1.2 is below or above the level of a baccalaureate degree, provide justification for the inclusion of that occupation in the analysis.

Click or tap here to enter text.

3.4 Describe the career path and potential employment opportunities for graduates of the program.

Click or tap here to enter text.

STUDENT COSTS: TUITION AND FEES

4.1 The Excel spreadsheets in Sections 4.1 - 4.3 are set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to "Worksheet Object", and then "Open". To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Complete the following table by entering the anticipated cost for a baccalaureate degree (tuition and fees for lower-division and upper-division credit hours) at the proposing FCS institution.

	Cost per credit hour	Number of credit hours	Total cost
Tuition & Fees for lower division:			\$ -
Tuition & Fees for upper division:			\$ -
Tuition & Fees (Total):		0	\$ -

☐ Select if the program will be designated such that an eligible student will be able to complete the program for a total cost of no more than \$10,000 in tuition and fees. If selected, please indicate below how the institution will make up any difference above \$10,000 (e.g., institutional scholarships).

Click or tap here to enter text.

4.2 Complete the following table with the estimated cost for a baccalaureate degree (tuition and fees) at each state university in the college's service district or at each state university operating on a site in the college's service district. If the institution does not provide the tuition cost per credit hour, please provide the cost information provided on the institution's website. Please complete this section even if institutions in the service district do not offer the same or a comparable baccalaureate program.

Institution Name	Cost per credit hour (Tuition & Fees)	Number of credit hours	Total cost
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

4.3 Complete the following table with the estimated cost for a baccalaureate degree (tuition and fees) at each nonpublic institution in the college's service district or at each nonpublic institution operating on a site in the college's service district. If the institution does not provide the tuition cost per credit hour, please provide the cost information provided on the institution's website. Please complete this section even if institutions in the service district do not offer the same or a comparable baccalaureate program.

Institution Name	Cost per credit hour (Tuition & Fees)	Number of credit hours	Total cost
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

PROJECTED BACCALAUREATE PROGRAM ENROLLMENT

5.1 To activate the Excel spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Complete the following table by entering the projected enrollment information for the first four years of program implementation. Unduplicated headcount enrollment refers to the actual number of students enrolled. Full-time equivalent (FTE) refers to the full-time equivalent of student enrollment.

		Year 1	Year 2	Year 3	Year 4
5.2	Unduplicated headcount enrollment:				
5.3	Program Student Credit Hours (Resident)				
5.4	Program Student Credit Hours (Non-resident)				
5.5	Program FTE - Resident (Hours divided by 30)	0	0	0	0
5.6	Program FTE - Non-resident (Hours divided by 30)	0	0	0	0
5.7	Total Program FTE	0	0	0	0

PROJECTED DEGREES AND WORKFORCE OUTCOMES

6.1 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Complete the following table by entering the projected number of degrees awarded, the projected number of graduates employed, and the projected average starting salary for program graduates for the first four years of program implementation. Please note the “Year 1” column in the “Count of Degrees Awarded” row (6.2) is not likely to have any graduates taking into account length of time to degree completion.

		Year 1	Year 2	Year 3	Year 4
6.2	Count of Degrees Awarded				
6.3	Number of Graduates Employed				
6.4	Average Starting Salary				

REVENUES AND EXPENDITURES

7.1 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Complete the following table by entering the projected program expenditures and revenue sources for the first four years of program implementation.

		Year 1	Year 2	Year 3	Year 4
7.2	Program Expenditures:	\$ -	\$ -	\$ -	\$ -
7.2.1	Instructional Expenses				
7.2.2	Operating Expenses				
7.2.3	Capital Outlay				
7.3	Revenue:	\$ -	\$ -	\$ -	\$ -
7.3.1	Upper Level - Resident Student Tuition Only				
7.3.2	Upper Level - Nonresident Student Fees				
7.3.3	Upper Level - Other Student Fees				
7.3.4	Florida College System Program Funds				
7.3.5	Other Sources				
7.4	Carry Forward:				
7.4.1	Total Funds Available	\$ -	\$ -	\$ -	\$ -
7.4.2	Total Unexpended Funds (carry forward)	\$ -	\$ -	\$ -	\$ -

*Please replace the “Year 1” through “Year 4” headers with the corresponding years reported.

ENROLLMENT PROJECTIONS AND FUNDING REQUIREMENTS

8.1 Provide a narrative justifying the estimated program enrollments and outcomes as they appear in Sections 5.1 – 6.1.

[Click or tap here to enter text.](#)

8.2 Provide a brief explanation of the sources and amounts of revenue that will be used to start the program as well as expenditures as they appear in Section 7.1.

[Click or tap here to enter text.](#)

PLANNING PROCESS

9.1 Summarize the internal planning process. In timeline format, please describe the steps your institution took in completing the internal review and approval of the baccalaureate program. For example, summarize actions taken by the academic department proposing the degree, any non-academic departments, the college-wide curriculum committee, the college president, the Board of Trustees and any other areas.

[Click or tap here to enter text.](#)

9.2 Summarize the external planning process with the business and industry community. In timeline format, please describe your institution's interactions and engagements with external stakeholders, including but not limited to industry advisory boards meetings, discussions with advisory committees, briefings from local businesses, consultations with employers, and conducting paper and online surveys.

[Click or tap here to enter text.](#)

<p>9.3 List external engagement activities with public and nonpublic postsecondary institutions. This list shall include meetings and other forms of communication among external postsecondary institutions regarding evidence of need, demand, and economic impact.</p>
<p>9.3.1 Public Universities in College's Service District</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>
<p>9.3.2 Institutions in College's Service District that are accredited by an agency recognized by the U.S. Department of Education.</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>
<p>9.3.3 Institutions outside of College's Service District (If applicable)</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>

PROGRAM IMPLEMENTATION TIMELINE		
10.1	Indicate the date the notice was initially posted in APPRISe.	Click or tap here to enter text.
10.2	Indicate the date of District Board of Trustees approval.	Click or tap here to enter text.
10.3	Indicate the date the Notice of Intent (NOI) was submitted to DFC.	Click or tap here to enter text.
10.4	Indicate the date the completed proposal was submitted to DFC.	Click or tap here to enter text.
10.5	<p>Indicate the date the proposal is targeted for State Board of Education (SBOE) consideration.</p> <p>Please note that from the date the DFC receives the finalized proposal, the Commissioner has 45 days to recommend to the SBOE approval or disapproval of the proposal. Please take into account the date you plan to submit the proposal in accordance with the next SBOE meeting.</p>	Click or tap here to enter text.
10.6	Indicate the date the program is targeting for your institution's institutional accrediting agency's approval pursuant to s. 1008.47, F.S., <u>by its accrediting agency recognized by the U.S. Department of Education (if applicable).</u>	Click or tap here to enter text.
10.7	Indicate the date the program is targeting initial teacher preparation program approval (if applicable).	Click or tap here to enter text.

10.8	Indicate the targeted date that upper-division courses are to begin.	Click or tap here to enter text.
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FACILITIES AND EQUIPMENT SPECIFIC TO PROGRAM AREA

11.1 Describe the existing facilities and equipment that the students in the program will utilize.

Click or tap here to enter text.

11.2 Describe the new facilities and equipment that will be needed for the program (if applicable).

Click or tap here to enter text.

LIBRARY AND MEDIA SPECIFIC TO PROGRAM

12.1 Describe the existing library and media resources that will be utilized for the program.

Click or tap here to enter text.

12.2 Describe the new library and media resources that will be needed for the program (if applicable).

Click or tap here to enter text.

ACADEMIC CONTENT

13.1 List the admission requirements for the proposed baccalaureate program and describe the process for each admission pathway as reported in section 1.6, including targeted 2+2 agreements, academic GPA, test scores, fingerprints, health screenings, background checks, signed releases, and any other program requirements (as applicable).

Click or tap here to enter text.

13.2 What is the estimated percentage of upper-division courses in the program that will be taught by faculty with a terminal degree?

Click or tap here to enter text.

13.3 What is the anticipated average student/teacher ratio for each of the first three years based on enrollment projections?

Year 1	Year 2	Year 3
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

13.4 What specialized program accreditation will be sought, if applicable? What is the anticipated specialized program accreditation date, if applicable?

Click or tap here to enter text.

13.5 If there are similar programs listed in the Common Prerequisites Manual (CPM), list the established common prerequisites courses by CIP code (and track, if any). "Common Prerequisites Manual," pursuant to Section 1007.25(5), F.S., means courses and course substitutions required for each baccalaureate degree program found in Florida's public universities and colleges.

Click or tap here to enter text.

13.6 Describe any proposed revisions to the established common prerequisites for this CIP (and track, if any).

☐ My institution does not anticipate proposing revisions to the common prerequisite manual.

☐ My institution does anticipate proposing revisions to the common prerequisite manual, as summarized below.

Click or tap here to enter text.

13.7 The Excel spreadsheets below are set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

For each primary pathway identified in Section 1.6, list all courses required once admitted to the baccalaureate program by term, in sequence. Include credit hours per term and total credits for the program. Please note what courses fulfill general education (ge), program core (pc), elective requirements (elec), and what courses apply to concentrations (conc), if applicable, by including the provided abbreviations in parentheses following each course title.

13.7.1	Program of Study for Students with A.A. Degree	
Term 1	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 2	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 3	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 4	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 5	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 6	Course Title	Credit Hours
	Total Term Credit Hours	0
	Program Total Credit Hours:	0

13.7.2	Program of Study for Students with A.S./A.A.S. Degree	
Term 1	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 2	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 3	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 4	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 5	Course Title	Credit Hours
	Total Term Credit Hours	0
Term 6	Course Title	Credit Hours
	Total Term Credit Hours	0
	Program Total Credit Hours:	0

13.8 Indicate whether the program is being proposed as a limited or restricted access program.

- ☐ Limited Access
- ☐ Restricted Access
- ☐ N/A

Provide additional information (e.g., enrollment capacity, admissions requirements, etc.) if the program is being proposed as a limited or restricted access program.

Click or tap here to enter text.

PROGRAM TERMINATION

14.1 Provide a plan of action if the program is terminated in the future, including teach-out alternatives for students.

Click or tap here to enter text.

SUPPLEMENTAL MATERIALS

15.1 Summarize any supporting documents included with the proposal, such as meeting minutes, survey results, letters of support, and other supporting artifacts. Throughout the proposal, please include in-text references to the supplemental materials for reviewer reference.

Click or tap here to enter text.

15.2 List any objections or alternative proposals for this program received from other postsecondary institutions. If objections or alternative proposals were received, institutions are welcome to submit a rebuttal and include any necessary supporting documentation.

Click or tap here to enter text.

College-Level
Baccalaureate
Accountability Report
Form No. BAAC-03

COLLEGE-LEVEL BACCALAUREATE ACCOUNTABILITY REPORT
Form No. BAAC-03

Section 1007.33(5)(h), Florida Statutes, requires Florida College System institutions to annually report the status on specified performance and compliance indicators for approved baccalaureate programs. Each college authorized to offer baccalaureate programs must complete Form No. BAAC-03 annually. The completed College-Level Baccalaureate Accountability Report form shall be submitted to the Division of Florida Colleges at FCSInfo@fldoe.org.

College name: [Click here to enter text.](#)

1. Has the college achieved or maintained baccalaureate level authorization from its institutional accrediting agency recognized by the U.S. Department of Education?
Yes ☐ No ☐
2. Has the college maintained as its primary mission responding to community needs for postsecondary academic education and career degree education and the provision of associate degrees that provide access to a university?
Yes ☐ No ☐
3. Has the college maintained an open-door admission policy for associate-level degree programs and workforce education programs?
Yes ☐ No ☐
4. Has the college continued to provide outreach to underserved populations?
Yes ☐ No ☐
5. Has the college continued to provide developmental education?
Yes ☐ No ☐
6. Has the college continued to comply with all provisions of the statewide articulation agreement relating to two- and four-year public degree-granting institutions?
Yes ☐ No ☐
7. Has the college continued to not offer graduate-level credit?
Yes ☐ No ☐
8. Has the college continued to not participate in intercollegiate athletics beyond the two-year level?
Yes ☐ No ☐
9. Has the college maintained its ~~an~~ associate in arts and associate in science degree programs?
Yes ☐ No ☐
10. Has the college submitted its Annual Financial Report for the prior reporting year?
Yes ☐ No ☐

11. Has the college submitted its Cost Analysis Report for the prior reporting year?

Yes ☐ No ☐

If the response was “no” to any of the above questions, provide an explanation below:

[Click here to enter text.](#)

Program-Level
Baccalaureate
Accountability
Report Form
No. BAAC-043

PROGRAM-LEVEL BACCALAUREATE ACCOUNTABILITY REPORT

Form No. BAAC-04

Section 1007.33(5)(h), Florida Statutes (F.S.), requires Florida College System institutions to annually report the status on specified performance and compliance indicators for approved baccalaureate programs. Additionally, s. 1003.491(5), F.S., requires the Commissioner of Education to annually assess postsecondary program offerings to identify if they are linked to occupations that are in high demand by employers, require high-level skills, and provide middle-level and high-level wages.

To fulfill these statutory requirements, colleges shall complete Form No. BAAC-04 once per program per year. The Division of Florida Colleges (DFC) will pre-populate some of the data needed to complete the report, which are denoted as: << >>. Colleges will need to complete the remaining sections. The completed Program-Level Baccalaureate Accountability Report form shall be submitted to DFC at FCSInfo@fldoe.org.

The DFC shall provide feedback in writing on each program based on the review of the accountability report. For programs with deficiencies on market demand, program resources, or student success indicators, the DFC will outline findings and recommendations designed to improve performance. This review is conducted in accordance with s. 1007.33(5)(h), F.S. and s. 1003.491(5), F.S.

INSTITUTIONAL INFORMATION

College Name	<< >>
Program Name	<< >>
10-Digit CIP	<< >>

Section I. PROGRAM MARKET DEMAND INDICATORS

Section 1003.491(5), F.S. Florida Statutes, requires the Commissioner of Education to annually assess postsecondary program offerings to identify if they are linked to occupations that are in high demand by employers, require high-level skills, and provide middle-level and high-level wages. DFC has identified four measures of program demand on which each baccalaureate program is measured.

- 1) Indicator of whether the program trains for an occupation on the Florida Department of Economic Opportunity's (DEO) Commerce (FloridaCommerce) Statewide Demand Occupation List (DOL);
- 2) Indicator of whether the program trains for an occupation on the college's regional DOL published by FloridaCommerce DEO;
- 3) Indicator of whether the final program Standard Occupational Classification Code (SOC) in the framework is linked to an occupation that is expected to grow over the next eight years, as projected by FloridaCommerce DEO through the State College Projections Portal; or
- 4) Indicator of whether the program trains for an occupation with middle to high wages, using wage data provided by FloridaCommerce DEO.

A. Market Demand Findings

The results of this analysis are presented in the table below. Programs that received a “yes” on any one of the four market demand measures are considered to have demonstrated market demand. For these programs, no further action is required in this section; please proceed to Section II. Program Resources.

Demand Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)	Demand Assessment
1. Statewide DOL	<< >>	<< >>	<< >>	<< >>
2. Regional DOL	<< >>	<< >>	<< >>	
3. Growth	<< >>	<< >>	<< >>	
4. Middle-to-High Wages	<< >>	<< >>	<< >>	

B. Institutional Documentation of Market Demand

Programs that did not meet any of the workforce indicators – i.e., received four “no's” on Demand Indicators 1-4 – did not demonstrate market demand using statewide indicators; these programs require further review of local market demand. In the space below, please describe the evidence of market demand for this program. You may also attach supporting documentation such as letters of support (from industry, employers, community organizations, etc.), employer survey results, labor market demand data, etc.

Enter text here

C. Supplemental – Update Standard Occupational Classification Code

In order to complete the market demand analysis, DFC first matched the baccalaureate program to the primary SOC identified by the college. In some instances, FloridaCommerce did not report

data on the SOC within the college region. In those instances, DFC identified an alternative SOC from the CIP to SOC crosswalk to complete the analysis.

<u>For reference, this is the SOC code used for 2024 report, on which the market demand findings in this section are based.</u>	<< >>
<u>If the college wishes to update its primary SOC for the 2025 report, please list the new SOC. Leave blank if there are no requested changes to the primary SOC.</u>	<u>Enter response here</u>

Section II. PROGRAM RESOURCES

A. Maintaining Enrollment

Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX-XX)
Total Headcount Enrollment	<< >>	<< >>	<< >>

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Enter text here

B. Maintaining Qualified Faculty

Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX- XX)
<u>Number of</u> Full-Time Faculty FTE			
<u>Number of</u> Full-Time Faculty with Terminal Degree			
<u>Number of</u> Part-Time Faculty FTE			
<u>Number of</u> Part-Time Faculty with Terminal Degree			
<u>Number of</u> Faculty Support: Lab Assistants, etc.			

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Enter text here

Section III. PROGRAM QUALITY INDICATORS

A. Student Outcomes

Quality Indicators	Prior Year 2 (20XX-XX)	Prior Year 1 (20XX-XX)	Reporting Year (20XX- XX)
Retention rate	<<>>	<<>>	<<>>
Completion rate	<<>>	<<>>	<<>>
Degrees awarded	<<>>	<<>>	<<>>
Number employed	<<>>	<<>>	<<>>
Average starting salary	<<>>	<<>>	<<>>
Percent continuing education or employed	<<>>	<<>>	<<>>

<u>Quality Indicators – Program Outcomes</u>	<u>Prior Year 2 (20XX-XX)</u>	<u>Prior Year 1 (20XX-XX)</u>	<u>Reporting Year (20XX-XX)</u>
<u>Retention rate</u>	<<>> %	<<>> %	<<>> %
<u>Completion rate</u>	<<>> %	<<>> %	<<>> %
<u>Degrees awarded</u>	<<>>	<<>>	<<>>
<u>Quality Indicators – *Employment Outcomes</u>	<u>Prior Year 2 (20XX-XX)</u>	<u>Prior Year 1 (20XX-XX)</u>	<u>Reporting Year (20XX-XX)</u>
<u>Number employed</u>	<<>>	<<>>	<<>>
<u>Average starting salary</u>	\$<<>>	\$<<>>	\$<<>>
<u>Percent continuing education or employed</u>	<<>> %	<<>> %	<<>> %

Notes on employment outcomes: Values less than 10, but greater than 0, are suppressed with (*) for numeric values, (\$**, ***) for currency values, and (***) for percent values. Values equal to 0 are suppressed with (-) for numeric values and (\$--, ---) for currency values. *Employment Outcomes data is one (1) year behind Programs Outcome data.

Provide a narrative if the trends in your program have changed or are expected to change over time (increases or decreases).

Enter text here

B. Other Indicators of Student Success

Describe any other indicators of success, such as surveys of graduates and employers.

Enter text here

BACCALAUREATE PROGRAM-LEVEL CHANGES

Form No. BAAC-05

S. 1007.33(5), F.S., requires each Florida College System institution to include a plan of action if an approved baccalaureate program's status has changed, and Rule 6A-14.095, Florida Administrative Code, requires colleges to report changes in baccalaureate program status and other programmatic changes to the Division of Florida Colleges (Division).

To fulfill these requirements, colleges must complete Form No. BAAC-05 and may submit the form on a rolling basis. The completed Baccalaureate Program-Level Changes form shall be submitted to the Division at FCSInfo@fldoe.org.

INSTITUTIONAL INFORMATION

College Name	
Program Name	
10-Digit CIP Code	
Baccalaureate Liaison Name	
Baccalaureate Liaison Email	

Section I. CHANGE OF BACCALAUREATE PROGRAM STATUS

A. Baccalaureate Program Inactivation

Inactivation means a program is temporarily suspended for new enrollments but remains an approved program for students that are already enrolled so that they can continue to progress towards degree completion. Inactivated programs are flagged by the Division for a period of two years. Programs that are inactive for more than two (2) years will be terminated by the Division. Please check the reason(s) for the inactivation of the program, which may include but are not limited to the following, or give a reason not listed below in the “Other” textbox provided.

- ☐ Curriculum is being revised.
- ☐ Key program faculty member(s) have left the college and new faculty are being recruited.
- ☐ Accreditation standards have changed and the college is attempting to align the program.
- ☐ The college is reprioritizing its resources and/or efforts.
- ☐ Student demand for the program has diminished over time, and the college is re-evaluating the viability of the program.
- ☐ Other [Click or tap here to enter text.](#)

Please provide the dates requested below:

- Last term/year students permitted to enroll [Click or tap here to enter text.](#)
- Term/year teach-out begins [Click or tap here to enter text.](#)
- Required program completion by (term/year) [Click or tap here to enter text.](#)

B. Baccalaureate Program Reactivation

A college may reactivate an inactivated program and begin accepting new enrollments without undergoing the baccalaureate approval process provided that the reactivation occurs within two (2) years of the date that the approved program was inactivated. Colleges that wish to subsequently reactivate a program that has been inactive for more than two (2) years from the date that the program was inactivated must undergo the baccalaureate approval process.

Please provide the information requested below:

- Date of Program Inactivation: [Click or tap here to enter text.](#)
- Effective Date of Program Reactivation (term/year college begins accepting new enrollments): [Click or tap here to enter text.](#)

C. Baccalaureate Program Termination

Termination means that the college is no longer approved to offer the baccalaureate program. Please check the reason(s) for the termination of the program, which may include but are not limited to the following, or give a reason not listed below in the “Other” textbox provided.

- ☐ Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment, or the program duplicates other offerings at the college.
- ☐ Faculty or other resources are no longer sufficient to deliver a high-quality program.

- ☐ The program is no longer aligned with the mission or strategic goals of the college.
- ☐ The program no longer meets local and regional workforce need and demand.
- ☐ The program no longer meets the needs of the citizens of Florida or the residents of the service area in providing a viable education or occupational objective.
- ☐ Other [Click or tap here to enter text.](#)

Please provide the dates requested below:

- Last term/year students permitted to enroll [Click or tap here to enter text.](#)
- Term/year teach-out begins [Click or tap here to enter text.](#)
- Required program completion by (term/year) [Click or tap here to enter text.](#)

Section II. OTHER BACCALAUREATE PROGRAM CHANGES

A. Baccalaureate Program 6-Digit Federal CIP Code

Please provide the information requested below:

- Current 6-Digit CIP code: [Click or tap here to enter text.](#)
- New 6-Digit CIP Code: [Click or tap here to enter text.](#)

Effective Date (term/year): [Click or tap here to enter text.](#)

B. Baccalaureate Program Credit Hours

Please provide the information requested below:

- Current Credit Hours: [Click or tap here to enter text.](#)
- New Credit Hours: [Click or tap here to enter text.](#)

Effective Date (term/year): [Click or tap here to enter text.](#)

C. Baccalaureate Program Open/Limited/Restricted Access Designation

Please provide the information requested below:

- ☐ Change from open access to limited access
- ☐ Change from limited access to open access
- ☐ Change from open access to restricted access
- ☐ Change from restricted access to open access
- ☐ Change from restricted access to limited access
- ☐ Change from limited access to restricted access

Effective Date (term/year): [Click or tap here to enter text.](#)

D. Baccalaureate Program Degree Type

Please provide the information requested below:

- Current Program Degree Type: [Click or tap here to enter text.](#)
- New Program Degree Type: [Click or tap here to enter text.](#)

Effective Date (term/year): [Click or tap here to enter text.](#)

E. Baccalaureate Program Name

Please provide the information requested below:

- Current Program Name: Click or tap here to enter text.
- New Program Name: Click or tap here to enter text.

Effective Date (term/year): Click or tap here to enter text.